



QUEBEC CITY READING COUNCIL
Minutes
ANNUAL GENERAL MEETING OCTOBER 28th 2019
3005 William Stuart, Quebec, G1W 1V4
18:00

Present: Jan Anderson, Marilyn Baxter, Denise Bellemare, Danielle Burns, Claude Canuel, Annabelle Cloutier, Dana Conrado, Shelley Dupuis, Jim Eames, Susie Faguy, Frances Farquhar, Joseph Lonergan, Heather McRae, Michèle Nadeau, Cathy Nolan, Michelle Osbourne, Jeannie Potter, Gail Quinn, Meghan Radden, Meb Reisner, Azanie Roy, Mamie Stewart, Louise Desbiens, Lise Bouffard.

- 1 Welcome**
 - a) Welcome delivered by President of the Board, Heather McRae.
- 2 Call to Order:**

The President called the meeting to order at 18:04
- 3 Acceptance and Adoption of the Agenda**
 - a) Motion: Gail Quinn
 - b) Seconded: Frances Farquhar
 - c) Result: Approved. Unanimous.
- 4 Reading and Acceptance of the Minutes of the AGM October 10th 2018**
 - a) Motion: Marilyn Baxter
 - b) Seconded: Mamie Stewart
 - c) Result: Approved. Unanimous.
- 5 President's Report**

Delivered by Heather McRae. Copy circulated and in minute book
- 6 Presentation of the Activity Report 2018 – 2019**

Delivered by Cathy Nolan, Meghan Radden and Michelle Osbourne

 - a) Motion to approve the Activity Report: Heather McRae
 - b) Seconded: Susie Faguy
 - c) Result: Approved. Unanimous.
- 7 Presentation of The Review Engagement Report and Financial Statements from Group RDL inc. as at June 30th 2019**
 - a) Cathy Nolan presented the RER and FS

- i. Emphasized that the accounting firm stated nothing in the books indicates QCRC is not in accordance with generally accepted Canadian accounting standards.
- ii. Mentioned actions taken to ensure organization did not run a deficit, and also explained other line items. Cathy Nolan explained the reason the organization was in a planned deficit this year. Highlighted the fact that the value of volunteer hours is not recognized in the financial statements, but the extraordinary value of volunteer time is priceless, and essential to QCRC's continued success.

b) Motion to accept the Review Engagement Report and financial Statements

- a) Motion: Michèle Nadeau
- b) Seconded: Marilyn Baxter
- c) Result: Approved. Unanimous

c) Motion to retain Group RDL inc. to carry out Review Engagement Report for July 2019– June 2020

- a) Motion: Michèle Nadeau
- b) Seconded: Gail Quinn
- c) Result: Approved. Unanimous.

8 Resignations, Nominations and Elections 2019 – 2020

- a) Motion: Nominations Chair Danielle Burns advised those present that Katherine Burgess and Robin Francis had completed their terms on the board and were not seeking re-election. Danielle presented a slate of officers to be elected by acclamation for the year 2019 - 2020

Marilyn Baxter
Danielle Burns
Frances Farquhar
Heather McRae
Michèle Nadeau

- b) Seconded: Mamie Stewart
- c) Result: Approved. Unanimous.

9 Date for next AGM

- a) Heather McRae explained the legal requirements for holding our AGM within a specific period of time following the close of our fiscal year.
- b) The 2020 AGM will be held on or before October 30th 2019

10 Adjournment

- a) There being no further business, Heather McRae adjourned the meeting at 18:50

Danielle Burns
Secretary

Heather McRae
President

Cathy Nolan
Executive Director

Date of Approval: _____